

DINGLEY VILLAGE NEIGHBOURHOOD CENTRE INC



ANNUAL REPORT 2018 – 2019

**Annual General Meeting
Tuesday 27th August 2019**

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Dingley Village 3172
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ABN: 71 463 442 675 Inc.: A0016802F

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Dingley Village Neighbourhood Centre acknowledges
the support of the Victorian Government and the City of Kingston



Front Cover: Margaret Dolphin retirement

Acknowledgements

***Dingley Village Neighbourhood Centre Inc.,
appreciates the support of the following.***

City of Kingston: Partnership Grant

Department of Health and Human Services:
Neighbourhood House Co-Ordination Grant

Department of Education & Training:
Adult, Community & Further Education Board;
especially the South Eastern Region Training
Participation Regional Support Unit

Bendigo Bank: Dingley Village Community Bank

City of Kingston Community Engagement team

Lions Club of Dingley Village

Our Peak Bodies who advocate and represent us
NHV & Jobs Australia

Community House Network: Southern Region

The residents who support our programs and services and other
community & user groups that utilise the Neighbourhood Centre.

PROUDLY
SUPPORTED BY



Dingley Village
Community Bank® Branch  **Bendigo Bank**

Dingley Village Neighbourhood Centre is a not-for-profit, community owned organisation that is governed by a voluntary Board of Governance. It offers a wide range of social, educational and recreational activities for its community in a welcoming supportive environment.

Offering accessible and affordable opportunities for learning, personal development and support, it is open to all members of the community. The range of activities and services provided reflects the individual needs of the local community.

Our Purpose

To establish, maintain, develop, promote, encourage and co-ordinate the provision of facilities, activities or services that provide residents of Dingley Village with the opportunity to participate in education programs, community engagement, community development and community strengthening.

We will achieve this through:

A balanced range of services and activities based upon social, educational, skills development, support, leisure, and other related community building activities.

The management and development of the Neighbourhood Centre, for the benefit of the community which it serves.

Our Values:

We will demonstrate our commitment to our purpose through being:

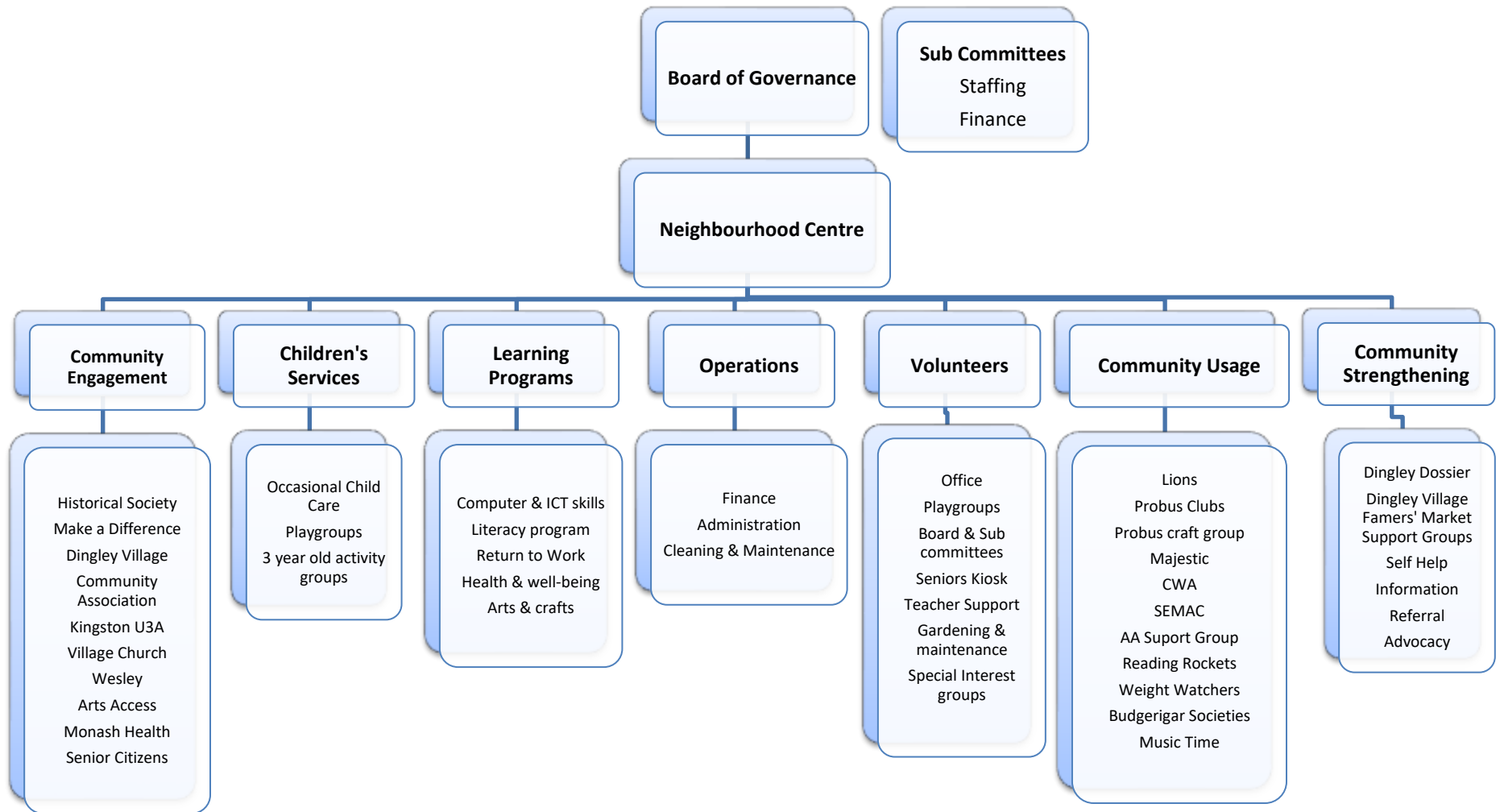
Professional, accessible, responsive, supportive, respectful, empowering, legally responsible and through sound financial management.

Board of Governance & Staff 2018 -2019

<i>President:</i>	Marion Harriden		
<i>Vice President:</i>	Dean Morris		
<i>Secretary</i>	Paul Phillips		
<i>Treasurer</i>	Erina Officer		
<i>Committee</i>	Lyn Burgess, Thelma Paull, Simone Hardham,		
<i>Office Staff</i>	<i>Centre Manager</i>	Pam Gates	
	<i>Administrative Assistant</i>	Trudy Pritchard	
	<i>Finance Officer</i>	Leeanne O'Connor	
<i>Child Care Staff</i>	<i>Childcare Educator/ Manager 2018</i>	Margaret Dolphin	
	<i>Childcare Educator/Manager 2019</i>	Carly O'Neill	
	<i>Childcare Educator</i>	Lorraine Sayers	
	<i>Cert 3 Child Care Assistant</i>	Angie Savelio	
		Marion Beales	
<i>Teachers</i>	Pam Geary	Cheryl Ewin	Colleen Jackson
	Robyn Hill	Violet Torabi	Sobhana Hanif

The staff of Dingley Village Centre would like to take this opportunity to thank all the members of our board of governance and all our volunteers for their hours of work and support, for the programs and services of Dingley Village Neighbourhood Centre.

Operational chart



Chairperson Report 2019

In June 2015, a notice of motion was put at a Council meeting to the City of Kingston.

Council officers were asked to prepare a report that:

- Outlines the current and future community activity at the Dingley Village Neighbourhood Centre (DVNC), Harold Box Hall, the former Maternal and Child Health Centre at 31 Marcus Road Dingley Village.
- Identifies and forecasts the changing need of the Dingley Village community for the next 10 to 20 years in collaboration with the DVNC committee of management.
- Includes an analysis of works undertaken for the past ten years on the site and includes officer comment on the condition of the buildings.
- Provides Council with options on how to transform the centre into an intergenerational hub for the community of Dingley Village.



Thanks to all, the work is progressing in 2019, with an expected conclusion at the end of the year.

Thanks to the staff, volunteers and users of the Centre, in what has been a challenging time.

The Board constantly reflect on our purpose, to provide Dingley Village residents with the opportunity to participate in programs, community engagement, community development and community strengthening. Our staff ensure that the programs on offer reflect the above.

Our Farmer's Market has been a great success, thanks to Amy and the team.

As publishers of the Dingley Dossier, the Board sees this as a great example of community information and sincere thanks to Editor Pam.

Margaret Dolphin retired in December 2018 and we thank her for exemplary service over 24 years. Carly O'Neill joined us as the Manager in January and we look forward to her plans for the future.

The lovely face at the window is Trudy Prichard and she is welcoming and informative to all.

Erina Officer retires as Treasurer at this AGM and has supported staff and our finance management for many years. 2020 promises great things!

A new Board, a new building, new commercial kitchen, a new foyer and a new car park!

My thanks to all Board members and staff as the Centre continues to grow and evolve as it provides for Dingley Village residents.

A handwritten signature in dark ink, appearing to read 'Marion Harriden'.

Marion Harriden Chairperson

Dingley Village Neighbourhood Centre Inc.

ABN: 71 463 442 675 Inc.: A0016802F

Balance Sheet As of June 2019

<u>2018</u>	Assets	<u>2019</u>
\$ 29,730	Cash Management Account	\$ 12,744
\$ 200	Petty Cash	\$ 200
\$ 2,000	Farmers Market Cash Float	\$ 2,000
\$ 107,345	Extra Cash Account	\$ 112,784
\$ 67,990	Term Deposit LSL (1)	\$ 43,363
\$ 146,503	Operational Reserve (1)	\$ 149,872
\$ 14,023	Future Fund	\$ -
	Undeposited Funds	\$ 250
\$ 4,130	Trade Debtors	\$ 4,023
\$ 450	D.V. Financial Serv. (Bendigo)	\$ 450
	Fixed Assets	
72,970.60	Plant & Equip @ Cost	68,974.23
-48,858.00	Accum Dep'n Plant & Equip.	-46,062.78
72,368.73	Furn. & Fitt. @ Cost	71,543.73
-60,337.20	Accu Dep'n F-F	-63,112.03
\$ 36,144	Total Write-down Value	\$ 31,343
<u>\$ 408,514</u>	Total Assets	<u>\$ 357,029</u>
	Liabilities	
\$ 1,250	Deposits & Bonds Collected	\$ 450
\$ 846	Provision for Doubtful Debt	\$ -
\$ 9,604	GST Collected	\$ 5,085
-\$ 3,556	GST Paid	-\$ 5,191
\$ 34,814	Provision for LSL	\$ 30,263
\$ 3,533	PAYE Tax Payable	\$ 2,744
\$ 43,790	Grants in Advance (2)	\$ 15,698
\$ 17,394	Prov. For Minor Works (2)	\$ 17,206
	Prov. For Technical Upgrade (2)	\$ 11,112
\$ 13,284	Childcare Provisions (2)	\$ 8,688
<u>\$ 6,435</u>	Total Liabilities	<u>\$ 86,055</u>
\$ 127,392		
<u>\$ 281,122</u>	Net Assets	<u>\$ 270,974</u>
	Equity	
\$ 295,951	Retained Earnings	\$ 281,122
-\$ 14,829	Current Earnings	\$ 2,770
	C/Care employee entitlement pre 2018	-\$ 12,918
<u>\$ 281,122</u>	Total Equity	<u>\$ 270,974</u>

Dingley Village Neighbourhood Centre Inc.

ABN: 71 463 442 675 Inc. A0016802F

Profit and Loss Statement

1st July 2018 to 30th June 2019

2017-2018		INCOME	2018-2019
\$ 60,391.34	General	NHCP (3)	\$ 79,277.31
\$ 60,474.45		Partnership COK (3)	\$ 62,277.52
\$ 5,735.64		Bank Interest	\$ 5,558.03
\$ 100.00		Other Income	\$ 12,589.51
\$ 1,300.00		CoK Community Grant	
<hr/>			<hr/>
\$ 128,001.43			\$ 159,702.37
\$ 7,535.96	Services (4)		\$ 2,524.19
	Child Care (5)		
\$ 15,600.00		Occ Care Grant	\$ 7,950.00
\$ 85,705.98		Fees & other income	\$ 80,871.84
<hr/>			<hr/>
\$ 101,305.98			\$ 88,821.84
\$ 61,900.50	Community Usage		\$ 50,125.70
\$ 40.00	Dividend Received		\$ 45.00
\$ 30,726.72	Dingley Dossier		\$ 64,003.64
\$ 6,892.63	Farmers' Market		\$ 8,149.75
\$ 85,880.75	Education	ACFE Grants (6)	\$ 90,240.50
\$ 8,131.88		Course Fees	\$ 10,064.03
\$ 21,813.76		CAIP/LLAG/Other	
\$ 2,320.00		Other Income	\$ 3,063.75
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\$ 118,146.39			\$ 103,368.28
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\$ 454,549.61		Total Income	\$ 476,740.77
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Dingley Village Neighbourhood Centre Inc.

ABN: 71 463 442 675 Inc. A0016802F

Profit and Loss Statement

1st July 2018 to 30th June 2019

2017-2018		EXPENSES	2018-2019
\$ 1,469.55	General	Accounting Costs	\$ 292.15
\$ 5,566.84		Legal, Financial & Statutory	\$ 5,439.23
\$ 17,422.72		Operating Costs	\$ 24,284.47
\$ 7,676.93		Utilities & Services	\$ 6,167.77
\$ 113,974.44		Wages Costs: Admin.	\$ 135,198.56
<hr/>			<hr/>
\$ 146,110.48			\$ 171,382.18
\$ 11,311.46	Depreciation		\$ 10,245.52
\$ 29,157.41	Community Usage		\$ 25,804.42
\$ 4,771.93	Child Care	Operating Costs	\$ 9,648.64
\$ 124,633.90		Wages Costs	\$ 113,100.72
<hr/>			<hr/>
\$ 129,405.83		Total Child Care	\$ 122,749.36
\$ 27,494.85	Dingley Dossier		\$ 53,248.24
\$ 25,147.05	Farmers' Market		\$ 14,529.52
\$ 25,148.41	Education	Operating Costs	\$ 17,526.50
\$ 28,131.92		Wages	\$ 21,248.08
\$ 36,789.36		Contract Staff	\$ 26,238.00
\$ 5,692.73		Training Del. Support	\$ 2,669.91
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\$ 95,762.42			\$ 67,682.49
\$ 4,989.35	Provision for LSL		\$ 8,328.67
<hr/>			<hr/>
\$ 469,378.85	Total Expenses		\$ 473,970.40
-\$ 14,829.24		Net Surplus/ Loss	\$ 2,770.37
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Explanatory Notes to Balance Sheet and Profit and Loss Statements

1	Term Deposits	Employee Entitlements	\$	43,363
		Operational Reserve	\$	149,872
2	Unexpended grants	City of Kingston- Partnership	\$	15,698
		Childcare	\$	8,688
		Provision minor works	\$	17,206
		Provision Technology upgrade	\$	11,112
3	Grants	NHCP	\$	79,277
		City of Kingston -Partnership	\$	62,277
4	Services	Income from Photocopying & Bus	\$	2,524
5	Childcare	Occasional Care Grant	\$	7,950
		Fees	\$	80,872
6	ACFE Grant	Program	\$	90,240

DINGLEY VILLAGE NEIGHBOURHOOD CENTRE INC

STATEMENT OF CASHFLOWS FOR THE YEAR ENDED 30 JUNE 2019

	2019 \$	2018 \$
CASHFLOWS FROM OPERATING ACTIVITIES		
Dingley Dossier Advertising and Market	72,834	37,620
Grants received	245,873	284,013
Childcare fees	75,625	101,306
Education receipts	10,064	28,265
Other receipts	51,396	4,565
Payments to suppliers and employees	-501,976	-486,019
Net cash generated from operating activities	-46,184	-30,250
CASHFLOWS FROM INVESTING ACTIVITIES		
Payment for plant and equipment	-5,445	-2,141
Interest and Dividends	5,603	5,776
Net Bonds received less paid	-800	-200
Net cash used in investing activities	-642	3,435
 Net decrease in cash held	 -46,826	 -26,815
 Cash on hand at beginning of year	 367,789	 394,604
Cash on hand at end of year	320,963	367,789
 Represented by		
Cash at bank on hand	127,728	139,274
Term Deposits	193,235	228,515
	320,963	367,789

**INDEPENDENT AUDITOR'S REPORT TO THE MEMBERS OF
DINGLEY VILLAGE NEIGHBOURHOOD CENTRE INC**

I have audited the attached financial report, being a special purpose financial report of Dingley Village Neighbourhood Centre Inc which comprises the balance sheet at 30/6/2019 and income and expenditure statement and statement of cash flows.

Committee's Responsibility for the Financial Report

The association's committee is responsible for the financial report and has determined that the financial statements are appropriate to meet the needs of the members and the requirements of the Associations Incorporation Reform Act 2012.

Auditor's Responsibility

My responsibility is to express an opinion on the financial report based on my audit. I have conducted my audit in accordance with Australian Auditing Standards. These auditing standards require that I comply with relevant ethical requirements to audit engagements and plan and perform the audit to obtain reasonable assurance whether the financial report is free from misstatement.

I have conducted an independent audit of this financial report in order to express an opinion on it to the members of the association. No opinion is expressed as to whether the accounting policies used, are appropriate to the needs of the members.

My procedures included examination on a test basis of evidence supporting the amounts and other disclosures in the financial report, and the evaluation of significant accounting estimates. These procedures have been undertaken to form an opinion whether, in all material respects, the financial report is presented fairly so as to present a view which is consistent with my understanding of the Association's financial position, the results of its operations and its cash flows.

I believe that the audit evidence I have obtained is sufficient and appropriate to provide a basis for my audit opinion.

Opinion

In my opinion, the financial report presents a true and fair view of the financial position of Dingley Village Neighbourhood Centre Inc under the requirements of the Associations Incorporations Reform Act 2012 as at 30th June 2019 and the results of its operations and its cash flows for the year then ended.



BRUCE T. HYDON

25/07/2019

Practice Certificate No: 11972

DINGLEY VILLAGE NEIGHBOURHOOD CENTRE INC.

31B Marcus Rd, Dingley Village 3172
ABN: 71 463 442 675 Inc.: A0016802F

GENERAL NOTES TO THE FINANCIAL STATEMENTS FOR THE YEAR ENDING 30TH JUNE 2019

Note 1: Statement of Significant Accounting Policies

This financial report is a special purpose financial report prepared in order to satisfy the financial reporting requirements of the Associations Incorporations Reform Act 2012 (Vic). The committee has determined that the association is not a reporting entity.

The financial report has been prepared on an accruals basis and is based on historical costs and does not take into account changing money values or, except where specifically stated, current valuation of non-current assets.

The following significant accounting policies, which are consistent with the previous period unless otherwise stated, have been adopted in preparation of this financial report.

a. Cash and Cash Equivalents

Cash and cash equivalents includes cash on hand, deposits held at call with banks, and other short-term highly liquid investments with original maturities of three months or less.

b. Income Tax

The Association is exempt from paying Income Tax by virtue of Section 50-45 of the Income Tax Assessment Act 1997. Accordingly, tax effective accounting has not been adopted

c. Fixed Assets

Fixtures, fittings, plant and equipment are carried at cost less, where applicable, any accumulated depreciation.

Assets costing less than \$500 are expensed in the year of acquisition.

d. Depreciation.

The depreciable amount of all fixtures, fittings, plant, equipment and leasehold improvements of Men's Shed at Braeside Park are depreciated over the effective lives of the assets to the Association commencing from the time the asset is held ready for use.

The Assets residual values and effective lives are reviewed, and adjusted if appropriate, at each Statement of Financial Position.

e. Employee Entitlements

Provision is made for the Association's liability for employee benefits arising from services rendered by employees to the end of the reporting period. Employee benefits have been measured at the amounts expected to be paid when the liability is settled.

There was a one off draw of funds from equity to cover accrued unused annual leave from previous years and increase in accrued LSL entitlements for existing staff member when commencing new role as Childcare manager and subsequent significant increase in hours.

Provision is made for the Association's liability for long service leave from the 5-year employment period normally accrued as industry practice.

f. Provisions

Provisions are recognised when the Association has a legal or constructive obligation, as a result of past events, for which it is probable that an outflow of economic benefits will result and that outflow can be reliably measured. Provisions are measured at the best estimate of the amounts required to settle the obligation at the end of the reporting period.

g. Revenue

Revenue is brought to account when received and to the extent that it relates to the subsequent period it is disclosed as a liability.

Grant Income

Grant income received, other than for specific purposes, is brought to account over the period to which the grant relates.

Deferred Income

Unspent grant income received in relation to specific projects and events is not brought to account as revenue in the current year but deferred as a liability in the financial statement until spent for the purpose received.

Interest Revenue

Interest revenue is recognised using the effective interest rate method, which for floating rate financial assets is the rate inherent in the instrument.

Donations

Donation income is recognised when the entity obtains control over the funds, which is generally at the time of receipt.

All revenue is stated net of the amount of goods and services tax (GST).

h. Goods and services Tax (GST)

Revenues, expenses and assets are recognised net of the amount of GST, except where the GST amount incurred is not recoverable from the Australian Taxation Office (ATO)

At the time the report or financial statements are provided, Dingley Village Neighbourhood Centre Inc. is able to pay all debts as and when they fall due and have sufficient resources to discharge all debts at the end of the current financial year'.

Managers' Report

The past 12 months have raised many challenges but also future opportunities.

In December 2018 we farewelled our Childcare Manager, Margaret Dolphin, who took well-earned retirement. Margaret started at the Centre in April 1994, working in Childcare and during this time undertook training for her Diploma in Children's Services. In 2002 Margaret took on the role of Childcare manager until her retirement in December 2018. During Margaret's final weeks she received many visits from adults and children she had cared for during her time at Little Villagers, all talking of their memories and appreciation.



Whilst we were sad to farewell Margaret, we celebrated the promotion of Carly O'Neill into her new role as childcare manager, she and Margaret worked together to ensure a smooth handover. Carly brings a new perspective and energy to the role and the Board and I look forward to working with her as she leads the childcare service into the future.

Late in 2018 we began preparations to become an approved Commonwealth Childcare Subsidy provider which involved extensive review of our current Childcare policies and procedures, Parent handbook, DVNC business plan and Board handbook. Whilst Childcare policies and parent handbook were updated with minor amendments our Business plan and Board handbook required major overhauls. Our Board handbook is now a comprehensive Governance Handbook which we believe provides our board members with a valuable resource to undertake their roles.

The redevelopment of the Harold Box Hall and Library commenced with works beginning on the old art room to change to a Maternal and Child Health Centre (MCHC) in October 2018.

Unfortunately we said farewell to one of our long term groups Wesley woodworking program who relocated to Cranbourne after closure of Art room. The Harold Box Hall and Library closed



for works at the end of December and works finished on the new MCHC with services recommencing in January 2019. Whilst the groups relocating from Harold Box Hall have smaller space or changed times all are now settled in but eagerly watching the building works and looking forward to moving back. It is great to watch the development next door as the new layout and space starts to show. The new large foyer and art room will open up opportunities and working closer with the library provides an exciting future.



During all this we continued our usual operations and activities



We became a collection for plastic bottle tops, on behalf of CWA, these are recycled and using a 3D printer turned into prosthetic hands for children and adults in third world countries. We continue to be a collection point for used stamps, ring pulls, prescription glasses and hearing aids which we pass on to Lions and Freemasons.

Our partnership with Dandenong Neighbourhood Centre continues to be successful. Four large shipment of donated toiletries have been delivered in the past 12 months, with several donations of bulk end of stock from local residents. These items are then made into packs for those in needs.

The community have really embraced the bottle top and toiletries collections, and the Centre is humbled by the response. As one resident said “it such a small easy thing for me to do but it has such a big impact for some else”. We will continue to be a collection point and support our local groups in their activities.



To make all this happen much work goes on behind the scene. The Board of Governance meets monthly to review operations and strategically plan for the future.

There is the Business Plan, Strategic plan, Risk Management Plan, Emergency Management Plan Financial Plan, Course Delivery Plan, Policy review, Funding submissions, Financial Accountability and Reporting, Annual Census, Registration & re-registration processes..... The list goes on.

For the centre to do all it does takes a team, and the Dingley Village Neighbourhood Centre has a fantastic team. From the Board and staff to our volunteers, every one of the team has a commitment to the Centre and to the Dingley Village community.

To the Board and Staff, thank you all.

To the hardy band of volunteers, we could not do what we do without you.

Thank you, Ali Street and Gail McDonald from the City of Kingston, Wendy Haim and Cath Darcy from the Southern Community House Network, Emma Cross Department of Health & Human Services, South Division and all the staff from the Training Participation Regional Support Unit, Department of Education and Training.

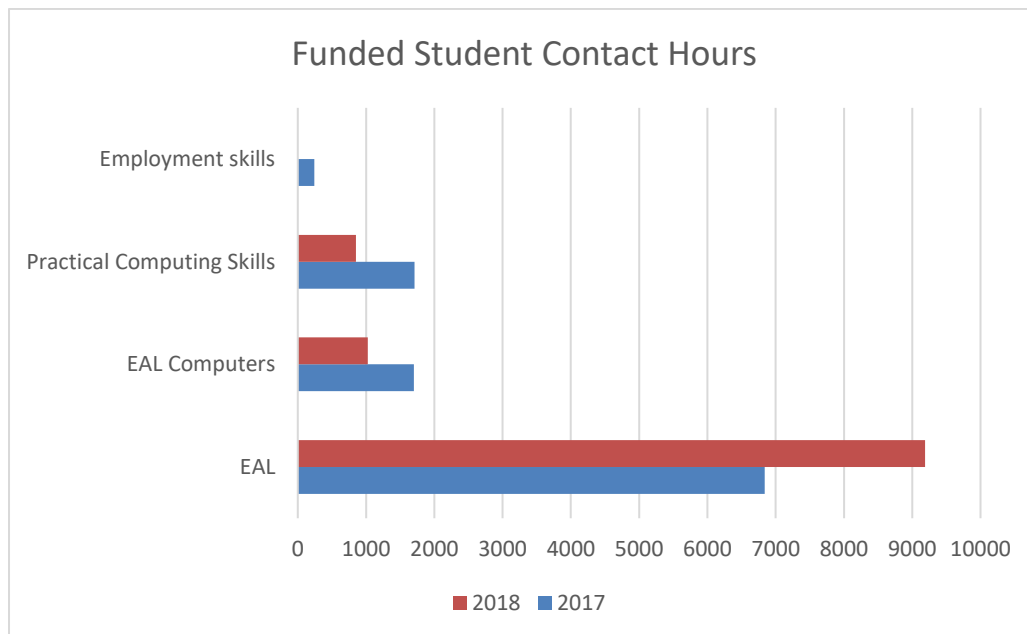
This year I would also like to thank the City of Kingston Community Buildings team, in particular Steve Lewis, Manager Community Buildings, Fiona Baxter and Michelle Fahey as well as Tim Bearup Manager, Libraries & Social Development.

Pam Gates
Centre Manager



Education Report

2018 saw two courses starting at the new Westall Community Hub, a conversation skills and a reading and writing skills. These courses will address the needs of the two distinct learner groups, those with minimal English oracy skills and those who have good oracy skills but need to develop their reading and writing skills. Delivery of our Clarinda Literacy program remained steady with learners coming from a wide range of age and cultural groups.



Delivery of funded pre-accredited delivery at Dingley Village continued to fall due to local learner demographics not falling in the Governments priority learner groups. Whilst there is still a small ongoing demand for Digital Literacy skills it is from older learners and alternate funding or delivery options will need to be investigated to meet these needs.

Unfortunately, we were unable to continue the Westall program in 2019, as due to demand at the new Westall Hub, Council reviewed usage and decided to seek accredited program delivery in the teaching space.

We started a very successful exercise program for older people, Zumba Gold and Body and Balance, Zumba Gold provides a fun modified exercise program whilst body and balance being a gentler program promotes movement and balance.



The teenage holiday activities program that we started in April 2018, ran for three school holiday periods and was discontinued. Whilst the activities were aimed at 13 – 16 year age group, it was a small group of repeat 10 – 12 year old attending.

The redevelopment and closure of Harold Box hall for 12 months has limited our ability to develop and run new activities, but we look forward to the opportunities when all works are completed.

Little Villagers Report



Hi everyone. My name is Carly and I have taken over from Margaret as the new Childcare Manager. I have been with Little Villagers since 2002 and have learnt so much from Margaret which I am so grateful for. Having a familiar face step into the Manager role has been an easier transition for both staff and parents. I'd like to thank you for this opportunity and have really been enjoying my new role. I'm learning every day and have had tremendous support from both Pam and Trudy.

I'll start off with a little bit about myself. I am married and have 3 beautiful children, 1 girl aged 11 years soon to be 12 and 2 boys aged 9.5 years and 5 years.

I love playing netball and am heavily involved in my children's sports. I barrack for Collingwood (please don't hold that against me!) and love a day out at the races. I lead a busy lifestyle and enjoy every part of it!

Now to the business side. Our numbers started off fairly well at the start of the year, which hasn't been the case for a few years but have been up and down since Term 2. We are currently applying for the Commonwealth Child Care Subsidy which I believe will significantly increase numbers. Fingers crossed we get approved as soon as possible. This will have a huge impact on how we run the centre and I'm looking forward to putting ideas into place and eventually be up to date with the online world such as online bookings, payments and social media.

We have welcomed back children from last year and have gotten to know some new faces. We consistently have new enquiries and have one or two children starting every few weeks or so. The childcare room is always busy with an extended program based on the 3 year old activity group. We've just finished an Outdoors/Camping theme where we had a tent set up inside, complete with a camp fire, a fishing pond and lanterns the children made themselves! We are continually evolving and adapting activities to suit the different age groups across different days. Our 3 year old activity group has been thoroughly enjoyable. There have been some changes in numbers but we currently have 15 children enrolled with one starting in a couple of weeks. Firm friendships have been made and the group as a whole work very well together. It is very apparent that the children enjoy the routine and look forward to seeing their friends and the different play stations each week.

I'd like to Thank my Childcare staff, Lorraine, Angie and Marion for their support and for doing their jobs efficiently so that I can put my energy into developing new skills and making the centre run as smoothly as possible.

Thank you,
Carly O'Neill



Farmers' Market: DVFM

Planting the Seed

We have planted the seed; the idea of a regular monthly farmers' market in Dingley Village is growing; and as we enter the second year of the Dingley Village Farmers' Market we are seeing more and more people come along and shop for local, fresh, seasonal produce and goods.



We were well watered at the beginning of the year with many cold and wet market days. However the sun came out and we celebrated our first birthday and the beginning of great market weather. We may have waved goodbye to the cold, wet rainy days however this financial year we face a new challenge- construction zone!

The market area has been transformed into a construction zone. In March 2019 the space was condensed, making the market much more intimate. April, the Easter Bunny hopped along to the even more restricted space until we finally relocated completely in May around to the basketball courts at the side of the Neighbourhood Centre.



Left: Construction works in market area. Right: March Market Day; operating during construction.

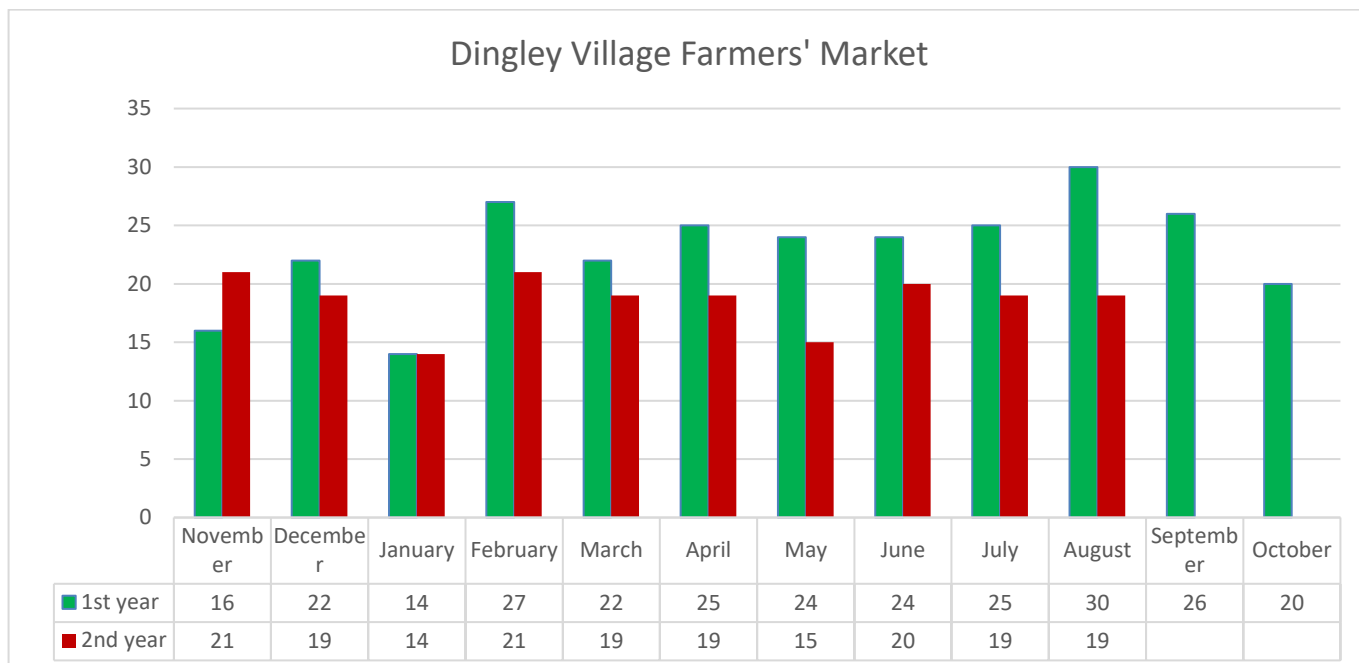


The power of Community

Since launching, the DVFM has changed in many ways and welcomed vendors from across Victoria. The market has gained a great following from Dingley Village and surrounding areas. Facebook and Instagram are steadily growing and more and more people are talking about, recommending and engaging with the market.

It is important to remember that the market is still relatively new; turning two in November 2019. Still establishing its feet and cementing its way into the hearts of the community and farmers the DVFM has become one little family. When asked what they love most about DVFM, stall holders answered 'the comradery between them. It's like no other market'.

We have again seen vendors come and go, some to return occasionally and some to never be heard of again. We do have a solid core of vendors though and still have many of our original traders. Vendors that have joined us from the beginning include: Scones; Leaf Horticulture now known as 280 Fresh Veg; Egg-erton Free Range Eggs; Spud Sisters; Blue Bay Cheese; Fullblast Coffee; Boomerang Bags Dingley Village. Not far behind we have Brasserie Bread; Outback Spirit; Rocky Mountain Moose Stacks; Bawden's Lane Honey and Salami Shack. Tummy Lovin; Italian Chef, Petal and Zest and La Villa Salumi round out our list of vendors that attend regularly and have become part of the DVFM Market Family. Willows Pantry and Holy Trinity Pet Treats attend alternately based on availability. Arancini 4 All (formally Mumz with Bunz) attends occasionally still also. Occasional visits from Petal Pop Flower Truck, Lesa's Cakes and Bakes are welcomed by market goers too. We hope to welcome back Jude's Lemons now that lemons are becoming more plentiful too.



Clem and Quaint Events devised a strategic direction to help grow the market to its full potential over the last financial year, Clem and Quaint Events will continue to work with the neighbourhood centre.

Outlined below is shows our progression.

1. Modernise processes and digitise manual activities:

- the introduction of a new website and payment system.

This launched in July 2018 via the DVNC website. This process makes the booking and payment system much more black and white for all parties and vendors. This has had some negative feedback but in all most vendors cooperate. With the system now 12 months old, vendors that do not log in are learning that they may not have their site confirmed. Vendors that do not book online are not privy to any discounts that may apply.

2. Build the profile of the market:

- *fostering new relationships within our local community and welcoming groups to have a community sausage sizzle.*

Though the opportunity is there for community groups to run a sausage sizzle, there was not much response. The DVFM will always welcome community groups to fundraise through sausage sizzles should the request be made.

- *strengthening existing relationships with vendors and key stakeholders such as City of Kingston and local politicians.*

DVFM has welcomed politicians and worked with the City of Kingston including Paul from 'My Community Meets' and Robyn from Cochrane research on behalf of City of Kingston. Clem & Quaint Events has requested City of Kingston share the market within their networks and across social media platforms with no luck. Clem and Quaint Events will continue to encourage City of Kingston to share within their networks. Vendors that attend the Dingley Village Farmers' Market regularly provide feedback relating to the atmosphere and the relationships between vendors and Clem and Quaint staff. We have welcomed Kingston Salvos also and members of the Moorabbin Police. We also welcome community groups and individuals the opportunity to busk each market.

- *Clem & Quaint Events will encourage new and exciting vendors to the market as well as build up the reputation of the market throughout the Dingley Village and surrounding*

communities. Advertising across social media as well as posters and signs throughout DV and surrounding areas as per direction of DVNC.

The Dingley Village Farmers' Market Facebook Page has reached a phenomenal 1500 likes in just under 2 years. Clem and Quaint Events works with Fabre+ for social media guidance to ensure that the Facebook and Instagram platforms are being used to their full potential

• **3. Enhance the sustainability and longevity of the market through:**

- *cost management; ensuring operating expenses were less than income generated. This is a 2- 3 year goal as advised by VMFA.*

Currently the market is running in the red. With reduced stall fees and in temporary site, the market does not have much room for growth. However, with the weather now in our favour, the community more engaged with the market, and a sound group of market goers the market has the opportunity to grow. We have seen a steady growth in foot traffic which in turn makes for happy vendors that want to attend and want their friends to join them. We have survived a less than desirable winter and currently soldiering on through construction works. I have no doubt that once all these obstacles are complete, the Dingley Village Farmers' Market will be able to grow to its full potential.

A final word

While the market has had both its positive and negative feedback - mostly positive 😊 I'm honoured to be the Market Manager at Dingley Village Farmers' Market.

Not only do I have the honour of working with some of the best farmers and producers in Victoria, I can say that they truly are a family; a market family. The banter, the laughs and even the tears that have been shared is something I have never encountered in the market environment.

Many stall holders comment that the Dingley Village Farmers' Market is their favourite. We have celebrated a first birthday and soon a second. An incredible Easter market, ran on the day by Clem and Quaint Staff – Derek (market minion) and Mini minion Clayton with the help of Pam and DVNC Board of Governance.

Though we may not look great on paper: our growth is stagnant and our expenditure doesn't meet our outgoings, I would like to remind you that we are still new. We have faced a terrible season to start and came out stronger. We are now facing another hurdle with the construction zone and though we are not growing in the number of stalls, our foot traffic is higher and our vendors are all doing a decent trade. This makes them happy. Many are actively encouraging friends to come along and try us out. We are being recognized by more vendors and we are gaining momentum.

I have no doubt that we are gaining ground – *'from little things, big things grow'*

I will continue to source new vendors and spread the word.

I will listen to the wants and needs of the community, to grow the DVFM into one of 'the places to be' on the third Saturday of the month - that is my goal.

I look forward to working with DVNC in the future.

Amy Hasse

Amy Hasse: Clem and Quaint Events



Clem
&
Quaint
EVENTS

The Dingley Dossier

The Dingley Dossier seeks to create a newspaper which offers readers a fair, informed and balanced view and will give preference to news and events in the local area that are of general interest and of ongoing benefit of the community.



- The Dingley Dossier will focus on positive news, which seeks to build community capacity and social capital.
- The Dingley Dossier will assist local non-profit organisation and community groups to grow and develop through profiling their work and activities.
- The Dingley Dossier seeks to support the local community in their understanding of local issues and where possible assist them to seek action from relevant local and state governments and relevant organisations.

It is now over 18 months since we took over publication of the Dingley Dossier and looking back I am really proud of what we have achieved. The Dingley Dossier is a perfect resource to strengthen and develop our community, and we continue to receive positive feedback from readers.

One of the most important functions of the Dingley Dossier is to inform the community.

We regularly run information on current health campaigns such as Immunisation, Bowel Screening and organ donation. We introduced a Safe Community article that has covered subjects such as, protecting yourself online, travelling conmen and crime prevention.

Our monthly Council article provides information about council initiatives, residents' rates dollars at work and current community consultations etc.

We have celebrated Volunteers and achievements of local community groups and provided a platform for community action and information sharing.

We are extremely grateful for the regular contribution of articles by local businesses, providing, legal, financial, and health information. Circling the Clubs, Churches and Challenges and Scanning the Schools articles provide an opportunity for groups and schools to promote themselves and their activities.

Our reach has extended with the availability of an online colour version of the Dingley Dossier and back issues can also be accessed online. We have also just reviewed our distribution area to ensure the demographic reflects our advertiser's customer base. The Board is also working towards appointing a paid editor to take the Dingley dossier forward.

The Dingley Dossier would all not be possible without the support of our advertisers and our printing and graphics design team, thank you for your ongoing support.

Minutes of Dingley Village Neighbourhood Centre Annual General Meeting August 28th, 2018

1. Welcome – President Marion Harriden welcomed everyone.
2. Present – Margaret Dolphin (DVNC), Trudy Pritchard (DVNC), Marion Harriden (DVNC), Ken Brown (DVNC, DV Men's Shed), Pam Gates (DVNC), Thelma Paull (DVNC), Gail McDonald (CoK), Lorraine Waters (DVNC), Alan Finn, Tim Bearup (CoK), Paul Phillips (DVNC), Ali Street (CoK), Leeanne O'Connor (MADDV), Lorraine Bradford, Amy Hasse (Market Manager)
3. Apologies – Erina Officer (DVNC), Dean Morris (DVNC), Simone Hardham (DVNC), Lynne Burgess, Jack Sunter, Sue Doherty, Robyn Downie (ACFE) Emma Cross (DHHS) Cr Steve Staikos, Cr Tamara Bath, Cr George Hau.
4. Confirmation of minutes of AGM held August 22rd, 2017 – moved Thelma Paull, seconded Alan Finn.
5. Reports – Chairperson Marion thanked the Board and Staff for their support during the year. Marion spoke about the issues likely to be raised at the 2018 Community Consultation meeting and how the Mayor had responded by agreeing to have Council officers present to respond to them. She acknowledged the success of the Men's Shed that is now incorporated and can operate independently. Marion recognised the contribution made by Margaret Dolphin during her 25 years working in Child Care and wished her well on her retirement at the end of the year. A presentation was made. Marion spoke of the death of Gisela Lucht who has been a major part of the DVNC and was the Finance Officer for many years. She gave thanks for her commitment to the DVNC.
6. Pam Gates presented the Treasurer's report and explained that although this year finished with a loss this is not expected to continue. Two major projects were taken on this year: the Farmers' Market and the Dingley Dossier. Losses for the market were expected in the first year but it is growing and we expect it to be a success. Marion expressed her thanks to the Finance Committee. The report was accepted – moved Pam Gates, seconded Lorraine Waters.
7. The reappointment of the Auditor Bruce Hydon, was accepted – moved Pam Gates, seconded Margaret Dolphin.
8. Pam Gates presented the Manager's Report and acknowledged that the success of the Men's Shed was due to its members and their hard work and commitment. She spoke of the excellent working relationship we have with Council on the redevelopment project and, after a long time in gestation, the success of the Farmers' Market.
9. The Annual Report was accepted – moved Alan Finn, seconded Lorraine Waters.
10. Election of members of the Board of Governance
Ken Brown took the Chair and declared all positions vacant and undertook the election process for the Board

Those elected were:

President - Marion Harriden
Vice President- Dean Morris
Secretary - Paul Phillips
Treasurer - Erina Officer
General: Thelma Paull, Simone Hardham, Lynne Burgess

The meeting closed at 8.45am.