



Dingley Village Neighbourhood Centre Inc.

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ABN 71 463 442 675

Inc. No A 00168702F

Home of the Dingley Village Craft & Produce Market

SITE APPLICATION FORM

Please fill in and return this application as soon as possible- Please Print all information

We are not currently accepting applications for sale of jewelry, photography or baby wear.

Name.....Business name

Address.....

.....POST CODE.....

Telephone Number (BH).....(AH).....Fax no.....

Email address.....please print.

Phone for an appointment for us to view your product. If it is not possible for you to come to our office during office hours, you can also return this application along with photos by mail to the above address. All photos will be returned to you. If you have access to email this can be an alternative way of lodging an application. We accept images as JPEG or PDF

I give permission for my Christian name and contact phone no. to be given out to prospective customers.
Yes please tick.

Photo enclosed yes/no Photo returned yes/no

The Neighbourhood Centre office is open from 9am – 4pm Monday to Friday.

Specific requirements (e.g. power, size of cover etc).....

We do not supply or lease tents/tables., Cars are not allowed onsite unless allocated a specific car site.
(Please let us know if your canopy is over our standard frontage size of 2.4 metres)

PRIVACY OF INFORMATION COLLECTED

Dingley Village Neighbourhood Centre Inc. is committed to respecting and protecting the privacy of personal information of the centers' participants, market stallholders, staff, contractors and volunteers. Information we collect and hold is kept in accordance with information privacy laws. You also have the right to access your personal records held by us. We will not share, sell or loan any of the information collected with external parties with the following exceptions: It is legally required-Financial recovery is required -Mandatory requirement of government funding or legislation. Further details re the Act and the Information Privacy Principals can be found at

http://www.dms.dpc.vic.gov.au/sb/2000_Act/A00814.html

Description of Product (Please list all type of craft to be sold. Any craft not listed cannot be displayed or sold. If there in sufficient room in this area please attach information to this application form.

*All products offered for sale must be hand made or home grown & sold by the stallholder.
We do not accept commercial, design only products or second hand goods.*

Stallholders who wish to sell food/beverages will need to register and comply with all relevant food & food handling regulations and will be required to register with the City of Kingston Health Department (we will supply applications for this process) Registration is not necessary until a stall has been allocated.

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Demonstration of your craft is encouraged and adds interest to the market.

Provide a brief description of your involvement in the making of your products.

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Please Note – The Dingley Village Craft & Produce Market is not bound to accept any application. The trader acknowledges that by submitting this application, it does not constitute any agreement between the Dingley Village Craft & Produce Market and the trader and any acceptance of this application will be at the absolute discretion of the Dingley Village Craft & Produce Market. The Trader further acknowledges and accepts that by submitting this application, a letter will be sent to the trader with respect of the success of this application and no further correspondence will be entered into between the Dingley Village Craft & Produce Market and the trader if the application is unsuccessful. The trader also acknowledges and accepts that by submitting this application, no reasons will be provided by the Dingley Village Craft & Produce Market to the Applicant to explain the grounds on which this application may be unsuccessful.

The trader acknowledges and accepts in submitting this Application, that the Dingley Village Craft & Produce Market may alter any rule or regulation of the Craft Market Regulations, or may make additional rule or regulation, from time to time, by posting a notice that there is a change to the rules & regulations in the Dingley Village Craft & Produce Market Newsletter. Any further use of this Newsletter, or correspondence sent from the Dingley Village Craft & Produce Market to the Trader with respect to the amended rules and regulations, after the date of such notice is deemed acceptance of the new Dingley Village Craft & Produce Market Regulations.

I have been given and have read the regulations governing the Dingley Village Craft & Produce Market. I fully understand and agree to abide by them.

Signed.....Date application received.....